



## CALIFORNIA STATE ASSEMBLY JOB LISTINGS

**Office:** Assemblymember Weber  
**Classification:** Field Representative  
**Posted:** January 9, 2023

The Assembly salary range for the classification of Field Representative is \$44,508 - \$113,328, annually. The successful candidate's salary for this position is anticipated to be established between \$44,508 - \$55,000 annually.

Assemblymember Dr. Akilah Weber is seeking a Field Representative based out of her District Office in San Diego, California. Under the direction of the District Director, the Field Representative will have responsibilities including but not limited to:

- Represent the Member at assigned community groups and issue-based meetings
- Attend and/or speak at events on behalf of the Member
- Process casework based on assigned issue areas
- Develop and maintain relationships with the community and key stakeholders
- Event planning
- Manage phone reception
- Assist with constituent response letters
- Other duties as legislative functions require

The Field Representative should be able to work in a fast-paced team environment, detail-oriented, able to work independently, strong writing skills, and able to speak in public. Familiarity with San Diego-area issues and current events are desired. The candidate will be able to work efficiently and effectively under pressure, have a strong understanding of the functions of the California State Legislature, and proficient in Microsoft Office and PC's. Must have reliable transportation to attend in-person meetings and events.

The candidate must also be able to lift up to 15 pounds or sometimes more, bend to pick up boxes and other supplies for district events, and other physical ability to assist with setting up tables, the office canopy, and other equipment as needed. This position involves some weekend and evening work. Position involves some after hours and weekend work.

This is a full-time, in-office position based in San Diego, with salary commensurate with experience. The Assembly offers a comprehensive benefits package.

Please note that the Assembly has a COVID-19 vaccine and booster mandate.

**Contact:** Please submit a cover letter and résumé to [Chevelle.Newell-Tate@asm.ca.gov](mailto:Chevelle.Newell-Tate@asm.ca.gov). Applications will be accepted until the position is filled.